

Book Application Requirements

Kingdom of Saudi Arabia
Ministry of Higher Education
King Faisal University
Translation, Authorship & Publication
Center



المملكة العربية السعودية
وزارة التعليم العالي
جامعة الملك فيصل
مركز الترجمة والتأليف والنشر

- ☐ Publication request signed by the faculty, department head and college dean.
- ☐ Department Council Approval Letter.
- ☐ Decisions of department examiners.
- ☐ College Council Approval Letter.
- ☐ University President Approval on College Council Minute.
- ☐ A list of (10) referees, with one contact information at least. (It is preferable that the referees' specialties are in the same area of the book topic).
- ☐ C.V
- ☐ A copy of the translated book.
- ☐ A copy of the authored book.
- ☐ A statement of having/ not having fund from the deanship of scientific research.
- ☐ Including the titles of M.A and PHD dissertations in the publication form, as well as attaching the table of contents.¹
- ☐ The book must not be published before.²

¹ (1) The policy of the center does not stipulate to publish M.A and PhD thesis that was approved out of KFU.

² (2) The policy of the center does not stipulate to re-publish books that published or printed before.